



CLOSE DATE: 12:00 p.m. CST October 25, 2023

CLOSING LOCATION: Western School Division
4-75 Thornhill Street, Morden, MB R6M 1P2
Phone: (204)822-4448 Fax: (204)822-4262



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It is the Child Care Provider closing date.

By submission of a proposal, the Child Care Provider(s) submits to disclosure of the information, subject to the provisions of the Freedom of Information and Protection of Privacy Acts.

The law applicable to any agreement arising from this RFP shall be the law in force in the Province of Manitoba.

The Division reserves the right to audit the financial records, meeting minutes and administrative and operational practices





24 months), toddlers (



13. : The Child Care Provider shall maintain sign-in and sign-out procedures in accordance with Provincial requirements. The Child Care Provider must detail what their Sign-in and Sign-out procedures will be for this centre.
14. : The Child Care Provider shall detail in their response what professional development opportunities they provide to staff.
15. : The Child Care Provider shall detail the daily fees they will charge to parents and identify any other allowable optional fees that may be charged to parents.
16. : The Child Care Provider shall provide details on the process the centre will use to maintain its waiting list and also provide details of enrolment



Through this Request for Proposal (RFP), the Division will review proposals and select a solution to meet the following primary objectives:

- i. That a licensed, non-profit Child Care Provider be established;
- ii. That the Child Care Provider services and programs offered meet the needs of the Division and its community;



Child Care Providers may be asked to give a presentation of their proposal. Presentations may be scheduled as required the week of October 30, 2023. Not all Child Care Providers may be asked to present and those requested to present will be at the discretion of the evaluation committee.

The successful Child Care Provider will be contacted the week of November 13, 2023 to enter into negotiations.



The Division encourages innovation in submitting proposals: Child Care Providers may present more than one alternative, in the required format. A separate proposal is required for each alternative.

The initial agreement will be for a five (5) year period

Provided it is mutually agreeable, the Division reserves the right to renew for an additional five (5) year period, and any time there after provided it is mutually agreed upon.

The Child Care Provider shall pay certain direct operating costs associated with the centre including telephone and internet services and the security system. The Child Care Provider shall maintain the facility in good repair and shall provide, replace and repair their furnishing and equipment as required for their operation.

An annual rental fee charged by the Division based upon a formula that considers) operating costs divided by the total square feet of buildings in the division times the square feet of the centre. The rate will be inclusive of water/sewer, electricity, gas, general maintenance, common area janitorial services, and grounds maintenance including snow removal.

The Division will undertake annual reviews with the successful Child Care Provider for the purpose of contract review and service evaluation.

If the Division is unable to provide the facility in a condition suited for its purpose, and the Child Care Provider is not responsible for this situation, then the rent for the facility shall abate for the time that the facility is unavailable or not suited for its purpose.

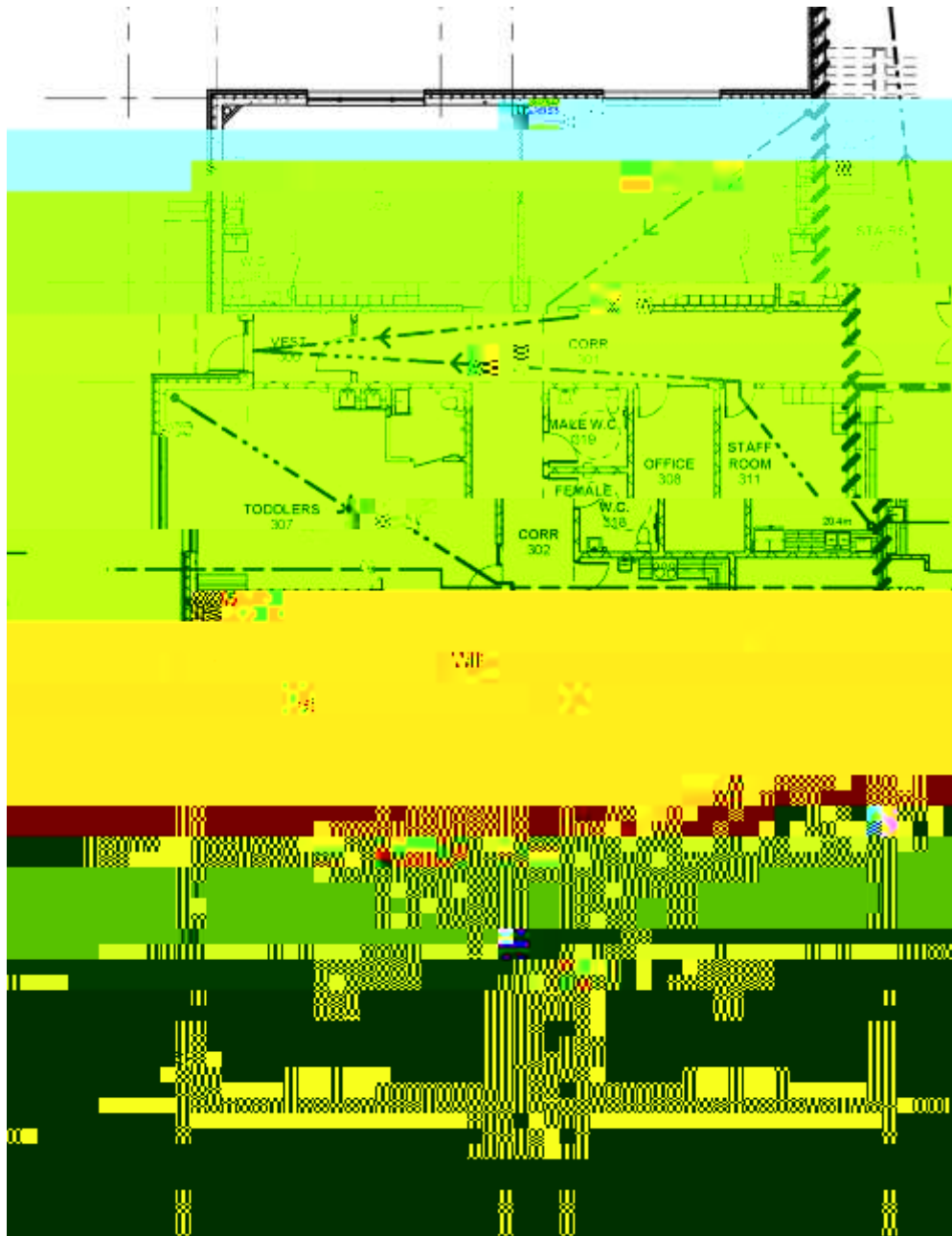




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Appendix A





Appendix B

We have reviewed the Western School Division Request for Proposal for CHILD CARE PROVIDER for Discovery Trails School located at 1079 Parkhill Drive. Enclosed is our submission to provide services for the above project:

Organization Name: _____

Organization Address: _____

Name of Organization
Representative: _____

Date: _____

Authorized signature: _____

Telephone Number: _____

Contact email Address _____

